

## **Purpose**

The Utah Transportation Research Advisory Council (UTRAC) has been established to provide direction to the research and development program of the Utah Department of Transportation, including, (1) determining areas of greatest need for research and development; (2) recommending priorities, schedules, and agency or division selection for conducting and managing research studies; (3) recommending the desirability of termination or continuation of individual research and development studies to the Department Quality Improvement Council; (4) recommending the best application of research results; (5) recommending research problems of national scope or interest to the American Association of State Highway and Transportation Officials for consideration in the National Cooperative Highway Research Program, and (6) keeping informed on research activities of other agencies in order to exploit implementable outputs and to recognize opportunities for State participation.

## **Policy**

The Utah Transportation Research Advisory Council is composed of thirteen permanent members with the Research and Development Engineer serving as chairperson and the Research Coordinating Engineer as secretary. The members will represent the various disciplines within the Department as follows:

### **MEMBERSHIP**

RESEARCH & DEVELOPMENT (2)	CONSTRUCTION
MAINTENANCE	ENVIRONMENTAL
MATERIALS	PROGRAM DEVELOPMENT
ROADWAY DESIGN	PAVEMENT MANAGEMENT
STRUCTURES	ADMINISTRATION
TRAFFIC & SAFETY	FHWA

### **GUEST MEMBERS**

UNIVERSITY OF UTAH	UTAH STATE UNIVERSITY
BRIGHAM YOUNG UNIVERSITY	WEBER STATE UNIVERSITY

All members shall be appointed by the respective Division Head or Region Director. The FHWA representative shall be appointed by the Utah Division Administrator, and the university representatives by the respective Dean of the Civil Engineering Department.

Members shall be rotated on a biannual basis except for the Research & Development, FHWA, and university guest members. At any given time each of the four regions shall be represented by at least one member on the Council.

The Research and Development Unit shall provide staff support to the Council. Appointers may themselves fill one of the authorized positions (memberships) or may delegate it, but the appointee shall have full authority to bind the represented division or region to a decision by vote or other action pertaining.

Additional temporary advisory members may be selected by the Council to advise and assist when specialized talents are needed. Temporary members do not have the power to vote.

In the absence of a regular member, appointers are empowered to appoint a substitute. Substitute members shall have full power and authority of the regular member being replaced. Appointers have the responsibility to see that positions are continuously filled by qualified individuals.

Nine members are required to constitute a quorum which is to be present to transact official business. A majority of a quorum of the members present is necessary to pass any measure.

The Department's Manual of Instruction, Part 9, Research and Development, provides the essential details for planning, conducting, and implementing research.

The Council shall meet quarterly or as needed to accomplish the responsibilities as assigned to it. The agenda for the Council shall be prepared and distributed at least one week prior to the meeting.